

## Numbers

1	2	3	4	5	6	7	8	9	top line numbers
q	w	e	r	t	y	u	i	o	2 <sup>nd</sup> line numbers
a	s	d	f	g	h	j	k	l	3 <sup>rd</sup> line numbers
z	x	c	v	b	n	m			4 <sup>th</sup> line numbers

## Accidental Symbols

## Standalone

!	flat sign (no number)	top line
@	natural sign (no number)	top line
#	sharp sign (no number)	top line
<b>shift + keys underneath 1/2/3 = flat/natural/sharp (no number)</b>		lower lines as per above

## To left of numbers

\$	flat to the left of number	top line
%	natural to the left number	top line
^	sharp to the left of number	top line
<b>shift + keys underneath 4/5/6 = flat/natural/sharp to the left of number</b>		lower lines as per above

## Slashes

0	slash through the number, top line
p	slash through the number, 2 <sup>nd</sup> line
;	slash through the number, 3 <sup>rd</sup> line
/	a slash through the number, 4 <sup>th</sup> line

## Slashed numbers

option 2, 4, 5, 6	numbers with built-in slashes, top line
option + keys underneath 2/4/5/6	numbers with built-in slashes, lower lines as per above

## Dashes

- or option -	short dash after numbers, top line
[	short dash after numbers, 2 <sup>nd</sup> line
'	short dash after numbers, 3 <sup>rd</sup> line
“	short dash after numbers, 4 <sup>th</sup> line

## Spaces

Space	go to the next number
Option-space	a smaller space than that produced by the spacebar

## Figured Bass Example

- The **FiguredBassMH** font was created as a means to more easily enter figured bass into Finale and Microsoft Word. If you are using Sibelius, you are very lucky, as built-in figured bass works fabulously well in that application, and you will have no need of this font. In Finale, it is best to use the **Lyrics tool**.
- The figured bass symbols are organized in rows as per the QWERTY keyboard. So to put a marking on the 3<sup>rd</sup> row, you need to press the key on the 3<sup>rd</sup> row of the QWERTY keyboard.
- You must press the space bar to progress to the next number. If you need a different amount of space, you can also use option-space (Mac) or alt-0202 (PC), which equates to ½ the distance of the full space.
- For example to create a 75# marking:
  - press 7, then
  - press the key one row down from the 5 key (**t**), then
  - press the key two rows down from the # key (**shift-D**) to insert the # sign
  - press **space** to go to the next character
- On the Mac, specially created numbers incorporating the slashes can be accessed by pressing option and the number in question. Other slashes can be added to notes in the appropriate rows by pressing the keys in the 0 (zero) column of the QWERTY keyboard.
- Because of the way the font has been created, extra leading (line height) will be added to account for the possibility of the figures having 4 lines. This will not be a problem in applications like Finale, but will be noticeable (and annoying) in Microsoft Word.

The slash means to alter the accidental. Therefore, instead of writing #6, we may instead use 6<sup>5</sup>,  
 or 6<sup>4</sup>. The slash may be useful to indicate an alteration rather than an exact note name  
 6<sup>4</sup>  
 6<sup>2</sup>  
 alteration (i.e. 6 means raise the note-name a 6<sup>th</sup> above the given bass note, so we don't need

to indicate whether it's ♭6 or #6.)

(Example)

- This font does not aim to be an all-inclusive figured bass font. There are, for example, no Roman numerals included. Some more fully-featured fonts are available from:
  - FinalFont Solutions: <http://www.ansgarkrause.de/finalfonts.htm>
  - Caltabiano Shareware: <http://www.caltabiano.net/shareware/>
- This font is offered free of charge. However it must not be redistributed without my permission. It will always be available free from <http://www.hindson.com.au>

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